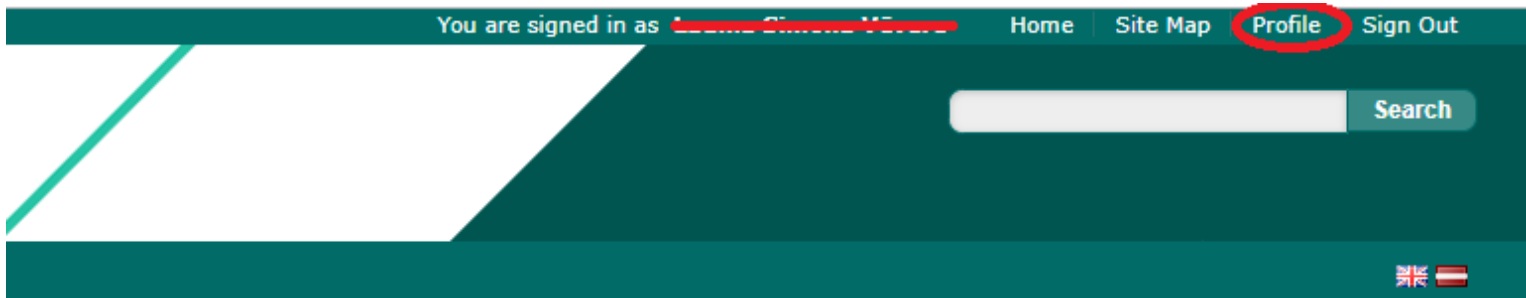


How to insert picture in ORTUS


If you want to insert picture for ORTUS profile and your RTU ID card go to section Profile.



Read all the conditions with what you need to insert picture, upload it and wait for acceptance (it may take several days). If you got rejected, you need to upload different picture.

FOTOGRĀFIJA

The photo is intended for the e-learning environment and the creation of a student ID card. To change a photo, upload a photo that meets the rules, select the desired part of the image that will be used and save the changes. After saving, the Student Service Centre will confirm the photo or ask you to add a different one.



Current photo


The appearance of the person in the photo:

- eyes open, not covered by hair;
- both sides of the face are equally lighted and visible equally clearly;
- if a person wears glasses, there is no reflection in the glass of spectacles and the glasses are not tinted;
- a person is without headgear, except in the case of a person wearing headgear for religious reasons, and the headgear does not cover the face or part of it;
- the person is in casual, business-like, correct, indoor-wearing clothing.

Physical data of the photo:

- monochrome background (white or light);
- the person is in the centre of the image or the head is in the middle of the frame;
- the whole head from the top line of the hair to the bottom line of the chin is seen. Head size takes 50-70% of the photo;
- no other people or objects appear in the background;
- the whole face is lighted and no shadows are visible in the background.

If your photography does not meet the requirements, we will ask you to submit a new photo before your ID card is processed, even if the ORTUS system has accepted the digital upload of the photo.

 Upload